



Welcome New UA Students!

We understand the importance of your college housing decision and hope that choose on-campus residence halls! All housing materials needed to make your decision about the residence halls can be found throughout the online application as well as our website: [www.uakron.edu/reslife](http://www.uakron.edu/reslife).

A couple things to keep in mind prior to completing your 2013/2014 housing & meal plan Application materials:

- Please be sure to remit the following items:
  - ☐ Completed Fall 2013/Spring 2014 Housing Accommodations Contract
  - ☐ Completed Fall 2013/Spring 2014 Dining Plan Contract
  - ☐ Completed the Meningitis/Hepatitis B vaccination disclosure form
  - ☐ Completed Emergency Notification Form
  - ☐ Completed Roommate Matching Questionnaire
- A limited number of spaces are available on a first-come basis for students who complete the online application by May 15, 2013. Residence hall assignments are determined by the completed application submission date and space availability — the earlier you apply, the greater your chances of receiving your preference of residence hall assignment. Housing assignments will be made available to you by the end of July 2013.
- Be sure to complete ALL parts of the application otherwise your application will be considered incomplete.

Visit our website for additional information about our residence halls and please call us if you have any questions.

We are looking forward to meeting you this fall semester!

Sincerely,

Valerie Bloodsworth  
Associate Director

**Department of Residence Life and Housing**  
Akron, OH 44325-1401  
330-972-7800 • 330-972-5662 Fax

# The University of Akron Housing Accommodations Contract

## Fall 2013 and Spring 2014

U of A ID# \_\_\_\_\_

Last Name		First	Middle	Student Email Address	
Home Address					(Area Code) Home Telephone Number
City		State	ZIP	(Area Code) Cell Telephone Number	
County	Academic Class Fall 2013	<input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Other	<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> New Student at UA <input type="checkbox"/> Returning Student to UA	<input type="checkbox"/> Transfer Student <input type="checkbox"/> Graduate Student Birthdate
Have you ever entered into a plea of guilty; been found guilty by a referee, jury or court; been convicted of a felony or misdemeanor (excluding traffic offense); and/or have any current pending charges as outlined in #1D of the Contract Conditions? Please circle one: YES or NO If YES, please explain the charge and the city and state in which it occurred.					
Name of Parent/Guardian/Emergency Contact			Parent/Guardian Email Address		
Home Address		City	State	ZIP	(Area Code) Home Telephone Number
(Area Code) Cell Telephone Number			(Area Code) Work Telephone Number		

**ALL STUDENTS:** To be eligible for on-campus housing, students must submit (1) a completed Contract, (2) a meningitis/hepatitis B disclosure form and (3) a prepayment. To retain your assignment, you must (1) enroll in at least 12 credit hours during the entire Contract period and (2) pay University balances by the scheduled due date. Otherwise, you will be placed on a waiting list until (and if) space becomes available.

**FIRST-YEAR STUDENTS:** A limited number of spaces are available on a first-come basis for students who submit Contracts by May 15. You must be scheduled to attend New Student Orientation to be eligible for an assignment.

**RETURNING STUDENTS:** Spaces are limited and will be assigned via the room selection process.

Hall preference: Please note that these are requests and there is no guarantee of a specific hall.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

Students requesting specific accommodations, physical or otherwise, should contact the office of Accessibility. Accommodation requests will not be honored without confirmation from this office.

Indicate roommate preference by name (only mutual requests considered but not guaranteed):

I grant permission to release my home address, telephone number, and University email address to my roommate(s): ☐ YES ☐ NO

I am a member of: ☐ Athletic Team ☐ Honors College ☐ BSMD Program ☐ ROTC I am a: ☐ Smoker ☐ Nonsmoker All accommodations are smoke-free

I am interested in the following Living Learning Community (please indicate one):

☐ I request assignment to a Substance and Alcohol Free Environment (SAFE) and agree to the terms and conditions which governs this community. Indicate major field(s) of study: \_\_\_\_\_

### CONTRACT TERMS AND CONDITIONS

As noted in the Contract Conditions on the REVERSE side, the CONTRACT PERIOD shall be for the ENTIRE ACADEMIC YEAR (fall and spring semesters) or remaining part thereof. If you do not wish to contract the full academic year, you must obtain the consent of the Chief Housing Officer or his/her designee.

By signing this Contract, the Student acknowledges that all terms and conditions of said Contract have been read and understood and that in consideration of the provision of housing accommodations by The University of Akron, the student hereby agrees to abide by all terms and conditions as set forth herein.

The Student hereby acknowledges and agrees that he/she is subject to an increase in current University housing accommodations, which increase will, if assessed, be fixed by the University at a date subsequent to the execution of this Contract. Also, this Contract may be subject to a multiple fee structure for various University residence hall accommodations.

**Sign and return completed CONTRACT with the required prepayment of \$150 (check and money order only) and Meningitis/Hepatitis B Disclosure Form.**

**For questions regarding Contract Conditions, please call 330-972-7800 or visit [www.uakron.edu/reslife](http://www.uakron.edu/reslife).**

(If student is under 18, parent or guardian must co-sign)

Student Signature	Date	Co-signer Signature	Date
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### FOR UNIVERSITY OFFICE USE ONLY

Prepayment	Term/Year	Status	Application	Hall	Room & Space	Allocation	Date
Charge Cash      MO FAA/Schol    UA Account Check# _____	F13/S14						
	F13      S14					Fee Assess	

# CONTRACT CONDITIONS

1. **This is a Contract. Read thoroughly.** It is understood and agreed that:
  - A. The Contract is for residence hall accommodations for the **ENTIRE** academic year or remaining part thereof unless otherwise approved by the Chief Housing Officer, or by his/her designee, and noted on the Contract, or terminated under this Contract.
  - B. Residence hall accommodations are defined as any space in The University of Akron housing system and not a particular room or building. The University, at its sole discretion, may assign, reassign and/or augment design capacity to living areas in order to meet demand for housing applications and assignments.
  - C. This Contract must be accompanied by a **NON-REFUNDABLE PREPAYMENT** (except as outlined in #2 below) of \$150.00 ("Prepayment") and the Meningitis/Ilepatitis B Disclosure Form when Contract is submitted to the University.
  - D. This Contract will be accepted only from a person who has been admitted as a Student and paid the Confirmation Fee to the University. Post Secondary students are not eligible to reside on campus. Students with a plea of guilty to, a finding of guilty by a referee, jury or court, or a conviction of any of the following may disqualify a student from residing on-campus: (1) a felony; (2) a sexual offense, as defined in chapter 2907 of the Ohio Revised Code; (3) an offense of violence, as defined in section 2901.01 (A) (9) (a) of the Ohio Revised Code; (4) a theft offense, as defined in section 2913.01 (K)(1) of the Ohio Revised Code; (5) a drug abuse offense, as defined in section 2925.01 (G) of the Ohio Revised Code; and (6) conduct substantially comparable to (1) through (5) above, occurring in a jurisdiction outside the state of Ohio.
  - E. All University freshmen are required to reside in University owned/operated residence halls unless pre-qualified for exemption to this policy as outlined below and so long as space is available. Exemptions to the Freshmen Residential Policy include: permanent home residence with parents or legal guardians who reside in Medina, Portage, Stark, Summit or Wayne counties; registered for fewer than 12 credit hours; 21+ years of age; military experience 1+ years; married (proof of marriage required); student having parental or custodial care responsibilities (proof of custodial care required); demonstration of acceptable extenuating circumstances with documentation (e.g. medical, religious). Freshmen Residential Exemption Petitions must be filed with, and approved by the Department of Residence Life and Housing to be exempt from living in University owned/operated residence halls.
  - F. Before Student may reside in residence halls, s/he must be registered for a minimum of twelve (12) credit hours during the Contract term(s). Failure to maintain minimum credit hour registration will terminate this Contract and Student will be required to immediately vacate the residence hall. However, if the Student subsequently satisfies the minimum credit hour registration requirement, the terms and conditions of the Contract will remain in effect. Exceptions must be approved by the Chief Housing Officer or his/her designee.
  - G. Before any Student may reside in residence halls, the Student, and if a minor the Student's parents or legal guardian(s), shall pay or make arrangements to pay to the University the required fees for service by the designated due dates as adopted by the University Board of Trustees. The University, in the event of changes in economic conditions and/or budgetary restrictions, shall have the right to change rates charged and/or payment(s) due for room fees upon written notice to the Student.
  - H. The balance of fees for each semester is due and payable according to the fee schedule specified on the University website. Failure to pay room fees by the established and published due date will terminate this Contract and the Student will be required to immediately vacate the residence hall.
  - I. Student's use of residence halls is subject to the conditions of this Contract, superseding all previous Contracts and understandings as well as any verbal statements or telephone conversations made with the Student or Student's parents or legal guardian(s) concerning this Contract.
  - J. Requests for disability-related housing accommodations should be submitted directly to the Office of Accessibility, Simmons Hall, Akron, OH 44325-6213. In order for accommodation requests to be considered for housing assignments, students must submit documentation to the Office of Accessibility as soon as possible, preferably prior to or at the time the Housing Contract is submitted to the Department of Residence Life and Housing. Physical assistance evacuating the residence hall may be available for students unable to use stairs to evacuate. Further information is available in the Residence Hall Handbook, which is incorporated by reference. It is understood that qualifying for disability-related housing accommodations does not guarantee a room assignment.
  - K. The Student's signature affirms and represents that all information provided on the Contract is accurate and complete. It is understood that information included on the Contract may be verified by University at any time, including random verification of background information and criminal history. Results of criminal background checks will be made a part of the Student's education record, but such records also may be public records and subject to disclosure pursuant to Ohio's public records law.
  - L. As part of the application to reside in University residence halls, Student's signature, or parent's signature when Student is under the age of 18, denotes consent to a criminal background search and authorizes the University to obtain and review criminal records and dispositions through a method deemed appropriate by University. If denied the opportunity to reside in University residence halls on the basis of information received from a criminal background check, Student may request and will be provided with a copy of the information. If Student disagrees with the accuracy of any information concerning the criminal background check, Student will notify University of any challenge to the information within five (5) days of receipt of the report. The University will not make a final decision regarding Student's eligibility to reside in the University residence halls until Student has had a reasonable opportunity to address the accuracy of information.
2. **Refund/release and forfeiture policy.** A refund of paid housing accommodations fees, including Prepayment, will be paid in the following situations:
  - A. A full refund of paid room fees and the Prepayment under the following circumstances:
    1. Graduation of the Student from The University of Akron;
    2. Academic dismissal of the Student from The University of Akron;
    3. Non-attendance or complete withdrawal by the Student from The University of Akron prior to the start of the Contract term (except Prepayment which shall be forfeited). Prepayment will be refunded for new entering, transfer and graduate students when notification of intent to break Contract is received prior to the fifteenth of May for the following fall semester and the fifteenth of October for Contracts initiated for spring semester; or
    4. Mandatory or recommended participation in academic programs of The University of Akron requiring the Student to commute regularly beyond the Akron metropolitan area (e.g., student teaching or co-op assignments). Documentation from the University department affiliated with the program is required at the time of cancellation.
  - B. A partial refund of paid room fees, except Prepayment, once occupancy has been established (e.g., acceptance of room keys and/or signing occupancy document) will be prorated beginning on the date Student officially surrenders use of University housing and returns all appropriate keys (room and apartment keys) to University staff and satisfies University-mandated housing separation requirements and procedures under the following circumstances:
    1. Cancellation of the entire Contract period after the start of the fall semester; or
    2. Cancellation of a single semester Contract after the start of that semester.
  - C. A partial refund of paid room fees when the Student has fulfilled fall semester obligations and breaches the Contract for spring semester, except when under any dismissal or suspension. The Student shall pay, as an administrative fee for breach of the terms of the Contract, an amount of \$200.00.
  - D. Student shall not be liable for further forfeitures and shall be released from further financial liability beyond the date of termination if the University, in its sole discretion, terminates the Contract:
    1. For reasons relating to the orderly operation of the residence halls, or for reasons relating to the health, physical or emotional safety and well-being of the Student, or for reasons relating to the health and well-being of the persons or property of other students, faculty, staff, or University property.
    2. In the event that Student is dismissed or suspended from the University for disciplinary reasons in accordance with laws or rules and regulations of the Board of Trustees, or if Student is placed on terms of disciplinary probation or is otherwise dismissed or suspended from the residence halls through the student judicial process, in accordance with laws or rules and regulations of the Board of Trustees, whereby such terms of probation prohibit the Student from residing in University housing accommodations.
    3. In the event Student has misrepresented or purposefully omitted any fact on the Contract, specifically as it relates to the report of crime committed by the Student prior to the submission of the Contract. Failure to report may result in the current Contract cancellation and denial of any future Contract submission. The Student is required to report any convictions which fall under 1-D of the Contract Conditions that may occur while the Student maintains an active Contract with the University.
  - E. Contract cancellations for a current semester received after the 12<sup>th</sup> week of that semester will be assessed the full semester fees.
  - F. Student is financially responsible for fees incurred through the date of termination, dismissal, suspension, or probation or until Student has completed the check-out process with the appropriate University employee, whichever date is later.
  - G. **Notice requirements.** All notices of intent to break this Contract must be submitted to the Department of Residence Life and Housing. If the Student is under the age of 18, the written notification of termination must be co-signed by the Student's parent or legal guardian.
3. **No Show Policy.** University will hold Student's assignment until close of business on Wednesday of the first week of each semester. At that time the room will be reassigned, Student's Contract will be canceled and Prepayment will be forfeited, or cancellation fee incurred, whichever is applicable.
4. University will furnish room accommodations during the time the University is deemed "in-session" as determined by the Board of Trustees and as indicated on the University website. Some residence halls may remain open during University break periods (e.g., Thanksgiving, winter/semester break and spring break). Students residing in residence halls that remain open during any of the University's break periods may maintain room occupancy and will be assessed the prevailing per diem rate for the additional services. Students are required to register with the Department of Residence Life and Housing for break period housing.
5. The Student may leave possessions in the Student's room during break periods occurring within the academic year, except that the University may, upon advance notice, require the Student's room to be vacated completely during any such period. The University will not be responsible for any loss or damage, from any cause, to the personal property of the Student. University will not be responsible for any liability whatsoever to person or property of the Student. Student assumes all responsibility for suitable personal and property liability protection during the period of residency, including break periods. The Student is encouraged to obtain personal property insurance. In cases of emergency, Student authorizes University to deliver any or all such property or possessions of Student to the emergency contact or as otherwise designated by Student.
6. University acknowledges, and Student is hereby made aware, that criminal activity, personal injury, and theft may occur, and the risk exists for such future occurrences on University premises, specifically within and around housing and dining facilities. Student agrees to assume responsibility for his or her own personal safety and security, as well as for his or her own personal belongings.
7. The Student must vacate and remove personal property from Student's room within twenty-four (24) hours after withdrawal from the University or termination of this Contract. The Chief Housing Officer or his/her designee may request the Student to vacate Student's room within twenty-four (24) hours after the Student's last final examination each academic session.
8. Student hereby agrees to accept the room assignment as provided by the University. The University agrees to consider information and requests submitted by the Student, but no guarantee of a specific assignment is implied by the University.
9. Discriminatory requests or practices are contrary to the philosophy of the University and will not be considered by the University.
10. University may require the Student to relocate during term(s) of Contract in an effort to consolidate occupancy due to vacancies or to accommodate other operational needs (e.g., remodeling/renovation projects; unusual demand for on-campus housing accommodations; interruption in utility services, etc.).
11. Student agrees to conform to the rules and regulations governing the conduct of Students of the University and residence hall system. Such rules and regulations are set forth in the Residence Hall Student Handbook, the Undergraduate Bulletin of the University, the Student Code of Conduct, the Student Disciplinary Procedures and Regulations concerning conduct and other published policies of the University as adapted and, from time to time, amended by the University. The Student hereby agrees to abide by any such rules and regulations and the University reserves the right to change such rules and regulations as the University may deem timely and appropriate. Documents and policies referenced are available at [www.uakron.edu](http://www.uakron.edu) and the Student agrees that said documents and policies by reference are incorporated in this Contract as a part thereof. The University, as defined by Ohio Revised Code Section 5321.03.1, may terminate this agreement prior to the expiration of the term of this agreement and require the Student to vacate the residence hall after a hearing is held in which it is determined that: the Student's behavior shows a disregard for the residential community and/or the specific living environment; the Student misrepresented any fact on the residence hall Contract; or the Student has violated any term of this Contract or the University's rules and policies. Written notice of the hearing will be given to the Student and will include: the charge, date, time and location of the hearing; the designated hearing officer; a statement of the resident's rights and information on the hearing procedures. Further information about the Student disciplinary procedures may be obtained from the Office of Student Judicial Affairs or at [www.uakron.edu/sja](http://www.uakron.edu/sja). In cases of allegations of misconduct, the residential status of an accused student normally will not be changed while a case is pending against the student. However, in all cases involving felony or misdemeanor charges listed in #1D of Contract that would exclude a student from living in the residence halls, or in cases where the student's continued presence disrupts the good order and discipline of the residence hall community or poses a threat to his or her own physical or emotional safety or to that of others, the University, through the Chief Housing Officer or his/her designee, may immediately suspend the Student from the residence halls. A hearing to determine whether the student is eligible to return to the residence halls shall be held as soon as practicable after the Student's suspension from the residence halls. The Student understands and agrees that a temporary denial of access to the residence halls pursuant to an interim suspension does not constitute a termination of the Contract. In situations of Contract suspension or termination, the University may remove and provide for the safeguarding of all Student's possessions or property in the residence hall whether accompanied by the Student or not.
12. Student agrees not to use residence hall accommodations: for any unlawful purposes; to conduct a personal business enterprise; assign this Contract; and/or to sublet the premises assigned to Student.
13. Student agrees to surrender possession of the premises in as good order and condition as when initially occupied, reasonable use and natural wear and tear thereof, and damages by fire or unavoidable casualty without fault of the Student, excepted. All repairs and maintenance in the residence halls shall be made only by the University through its authorized personnel. Billing damages and final inspection of Student(s) rooms are at the discretion of Residence Life and Housing staff.
14. Student agrees to use due care in use of the assigned living unit, furniture and appliances therein, and of all other University property. Charges for special cleaning, keys and repairing damages or replacing loss to University property caused by Student(s) and/or Guest(s) lack of due care will be billed to the resident(s) responsible for damages and/or charges. If damage and/or charges cannot be attributed to an individual resident, the amount will be appropriately divided and charged to all resident(s) of the living unit.
15. University officials have the right to enter property owned, leased or operated by the University for purposes of inspecting for cleanliness, orderliness and safety, to perform maintenance and to administer University regulations. Evidence of violations of this code obtained as a result of this entry, may be used in disciplinary proceedings. In cases involving suspicion of misconduct, as defined in this code, except in health, welfare and safety emergencies, student premises and possessions shall not be searched without first obtaining proper authorization from the associate vice president for student affairs/dean of students or his/her designee. Notwithstanding the foregoing, University Police have the right to enter property, subject to the normal requirements of applicable policy and law.



**DINING PLANS AND COSTS ARE SUBJECT TO CHANGE FOR THE 2013-2014 YEAR**  
**DINING PLAN CONTRACT**  
**FALL 2013 AND SPRING 2014**

<b>Last Name</b>	<b>First</b>	<b>Middle Initial</b>	<b>Student ID #</b>
<b>Home Address</b>			<b>Email Address</b>
<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Contact Phone Number</b>

**Traditional Dining Plan:** These plans may be used at Rob's Café, Trackside Grille, Zee's Convenience Stores, Union Market, Ohio Burger Co. and Summit Bistro. Rob's Café offers all you care to eat service Monday through Friday serving breakfast, lunch and dinner and on Saturday and Sunday serving brunch and dinner. Trackside Grille serves meal equivalent options off our regular menu. The total number of meals served per week is 19. When using your dining plan at Zee's, Union Market, Ohio Burger Co. and Summit Bistro There will be a meal equivalent option posted to choose from that will equal a meal swipe. You may choose from the following dining plans:

- 19T - 19 meals weekly
- 15T - 15 meals weekly
- 10T - 10 meals weekly

Traditional Dining Plans reset on your Zip Card each week to the 19, 15 or 10 plan that you have chosen. There is no credit or refund for missed meals during the week.

**Rob's Unlimited Dining:** With this dining plan, you may enter Rob's Café **ONLY** as many times as you wish during the hours of operation. This plan offers flexibility and an exceptional value for students that have hectic schedules or need a snack between classes by eating the recommended several small meals per day. The Unlimited Dining Plan offers convenience, freedom, and satisfaction.

**Gold Plan:** This dining plan provides you with the most flexibility. You will receive weekly deposits on your dining dollars to be used at the many operations located both on and off campus that accept the dining dollars for food purchases. You will also receive a 25% discount off the door rates at Rob's Café and menu prices at the Trackside Grille. The Gold plan is the only dining plan that will offer a roll over option to the spring semester. Up to \$400.00 will roll over to your spring dining plan. Depending on your spring dining plan choice, you will see this roll over in the way of a credit to your spring charge (gold plan) or dining dollars remain on your Zip Card (other plans). You must purchase a spring dining plan for the dining dollars from the gold plan to roll over. All unused dining dollars will expire at the end of each academic year.

**Other Plans:** The plans outlined below are tailored to non-resident students' and residence hall students **with a kitchen**. These plans may be used at Rob's Café, Trackside Grille, Zee's Convenience Stores, Union Market, Ohio Burger Co. and Summit Bistro.

**Any 3 and Any 5 -** These plans are perfect for commuter students and students living in University housing with a kitchen. Choose 3 or 5 meals per week. Meals will reset each week on your Zip Card.

**300 Townhouse** - Receive \$300.00 dining dollars to use at any location that accepts the dining dollars.

**Please Select One of the Following Plans** (you **MUST** select a plan if you are planning on staying in a residence hall without kitchen facilities or the 19 Traditional Plan fee will be charged and assigned to your student account.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> 19 Traditional | <input type="checkbox"/> 15 Traditional | <input type="checkbox"/> 10 Traditional     |
| <input type="checkbox"/> Unlimited Plan | <input type="checkbox"/> Gold Plan      |   |
| <input type="checkbox"/> Any 3 Plan     | <input type="checkbox"/> Any 5 Plan     | <input type="checkbox"/> 300 Townhouse Plan |

Please visit our web site at <http://www.uakron.edu/dining/> for further information & pricing

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>FOR UA OFFICE USE ONLY</b>	<b>Building</b>	<b>Room</b>	<b>Date Received</b>
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## CONTRACT CONDITIONS

**A. ELIGIBILITY:** Participants in any of the Dining Plan options must be a registered student at The University of Akron. All students living in university housing (except Town House and Apartments with in-room kitchen) are required to have a dining plan. If a student fails to enroll in a plan, the 19 Traditional plan per semester will automatically be billed and assigned to the student's account.

**B. TERMS OF CONTRACT:** This agreement is for **BOTH** Fall Semester 2013 and Spring Semester 2014 or any portion remaining at time of sign-up. This agreement may not be terminated or nullified prior to the official end of the academic year 2013-2014 without the written consent of the Director of Dining Services.

The first meal of Fall Semester 2013 is Brunch on Sunday prior to the beginning of the semester 2013 and ends with Lunch on the Friday of the exam week 2013. Spring Semester 2014 meal plans starts with breakfast on the first day of the semester 2014 and ends with lunch, on the Friday of the exam week 2014.

Dining dollars from Gold Plans will carry forward between Fall Semester 2013 and Spring Semester 2014. Depending on your spring dining plan choice, you will see this roll over in the way of a credit to your spring charge (gold plan) or dining dollars remain on your Zip Card (other plans). Any dining dollars remaining after the end of Spring Semester 2014 will be zeroed out. Daily hours of operation may vary from semester to semester based on the demand. Dining facilities will be closed during some holidays and breaks. Dining dollars may not be used during the winter break.

**C. DINING PLAN LIMITS:** Dining Plans may be utilized only by the student to whom it is registered. Plans are NOT to be shared with other students / family. Meals from Traditional Plans can be used according to the weekly number of meals in his/her plan. Authorized employees are instructed to confiscate any ID card used by someone other than the assigned individual. Meals served at Rob's Café are breakfast, lunch and dinner - Monday through Friday and Brunch and Dinner on Saturday and Sunday. You must purchase a meal plan for dining dollars from the Gold Plans to roll over.

**D. SMOKING BAN:** Under the State of Ohio law, smoking is not permitted in any university facility.

**E. LIABILITY:** The University of Akron is not liable for damage to or loss of personal property, or for failure or interruptions of public utilities. Personal property and liability insurance is highly recommended.

**F. STUDENT RESPONSIBILITIES:** It is each student's responsibility to safeguard his/her UA issued ID Card (Zip Card). Dining Plan access is controlled by the magnetic strip on the back of the card. Make sure that the card is not damaged and is kept in a safe and secure place. Your Zip Card must be presented to the cashier each time it is used. If you lose your card or it becomes damaged, report it immediately to any of the three Campus Zip Card Offices located in the Student Union, Simmons Hall, and Polsky Building. A replacement charge must be paid if your card is lost or stolen. Students are responsible for knowing and observing University of Akron regulations and policies as set forth in official publications. Upon signing this agreement, the student shall become liable for all required payments and charges as they come due. The University of Akron reserves the right to withhold all grades and transcripts until all monies due are paid in full.

**G. RIGHT TO INSPECTION:** Authorized university personnel may request to inspect your Zip Card and check it for damage or to ascertain if it has been tampered or altered and replace it, if needed.

**H. CHANGING DINING PLANS:** If you find that the dining plan you selected is not working with your schedule or eating habits, you may go to any of our Zip Card Offices at any time during the first 4 weeks of the semester to have it changed. Any changes after the first 4 weeks can ONLY be upgrades. Dining plan changes are updated on a weekly basis and charged accordingly. Requests to cancel or change the dining plans after the cut-off date will not be granted.

**I. CONTRACT TERMINATION:** Failure to participate in a Dining Plan does not and will not automatically release a student from his/her dining contract. Dining Plan students may terminate this agreement only for one of the following reasons:

1. Withdrawal from The University of Akron
2. Cancellation of the Housing Agreement
3. Medical conditions (certified by a physician and verified by a our Dietitian)

Cancellation of your housing contract will NOT automatically cancel your Dining Plan. If you move out of housing and wish to cancel your dining plan, you must go to the Zip Card Office and submit a completed cancellation form.

All cancellation requests must be received prior to the 12th week of the semester.

**J. REFUNDS:** Refunds are not available for unused meals or dining dollars.

## Meningitis and Hepatitis B Vaccination Disclosure Form

Name of Student (please print): \_\_\_\_\_

University ID: \_\_\_\_\_

Birth Date: \_\_\_\_\_

I, the undersigned student (if 18 years of age or older) or parent (if student is under 18), have read and understood the information provided to me about Meningococcal Meningitis and Hepatitis B. I understand the benefits and risks of being vaccinated against these diseases. The information below regarding my/my student's vaccination status is accurate and is being provided in compliance with the Ohio Revised Code Section 3701.133 (B).

\*\*\*\*\*

**PLEASE NOTE THAT WHILE THE VACCINATION IS RECOMMENDED,  
IT IS NOT REQUIRED.**

Student has received the Meningococcal vaccination. YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please indicate date (MM/DD/YY) of vaccination. \_\_\_\_\_

Student has received the Hepatitis B vaccination. YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please indicate dates (MM/DD/YY) of vaccination.

1<sup>st</sup> Dose \_\_\_\_\_

2<sup>nd</sup> Dose \_\_\_\_\_

3<sup>rd</sup> Dose \_\_\_\_\_

\*\*\*\*\*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

Please sign and return this form with your housing Contract. Your Contract will not be considered complete without this form. Failure to remit the signed form may impact your housing application date.

## Roommate Matching Questionnaire

We would like to know a little more about you so we are able to assign you with a roommate who has a similar lifestyle. We cannot guarantee that we will find you the "perfect match", but we promise to do the best we can!

Please circle the answers that best represents YOU and return this with your Housing Accommodations Contract.

1. I plan to socialize in my room.

YES

NO

No Preference

2. I am a morning person.

YES

NO

No Preference

3. I am an outgoing person.

YES

NO

No Preference

4. I plan to have overnight guests.

YES

NO

No Preference

5. I want my roommate to have the same major as me.

YES

NO

No Preference

6. I plan to study in my room.

YES

NO

No Preference

7. I want a clean/tidy room.

YES

NO

No Preference

8. I am a smoker. \*

YES

NO

No Preference

\* Smoking is prohibited in the residence halls.

9. I want my roommate to become a best friend.

YES

NO

No Preference

10. I want my roommate to ask before using my things.

YES

NO

No Preference



Last Name \_\_\_\_\_

Hall Code \_\_\_\_\_

## Department of Residence Life and Housing Emergency Notification Form

This information is confidential and is only shared on a need to know basis.  
Please **PRINT ALL INFORMATION**. Include the **AREA CODE** for **ALL PHONE NUMBERS**.

For Office Use Only	
Term:	_____ Fall _____ (Year)
(check one)	_____ Spring _____ (Year)
	_____ Summer _____ (Year)

### Personal Information

Name \_\_\_\_\_

Bedspace \_\_\_\_\_

Student Cell Phone \_\_\_\_\_

Birth Date \_\_\_\_\_

Student ID # \_\_\_\_\_

IN CASE OF EMERGENCY PLEASE CONTACT: Check here if this information is correct ☐ Please make any corrections below.

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Contact Cell Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

### Missing Person Policy

As a student, you have the option to identify an individual to be contacted by the institution no later than 24 hours after you have been determined missing for more than 24 hours. If you are under the age of 18 and not an emancipated individual, the University is **required** to contact your custodial parent or legal guardian no later than 24 hours after if you have been determined to be missing.

### IF DETERMINED MISSING PLEASE CONTACT:

Check here if this person is the same as emergency contact listed above ☐

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone Number \_\_\_\_\_ Alternate Number \_\_\_\_\_

### Medical Information

The medical information section of this form gives you, the student, the opportunity to self-disclose any medical information you feel that the Department of Residence Life and Housing may need to be aware. Provision of this information is optional. This information may be used in emergency situations to aid responding personnel in assisting you.

- Medical Conditions \_\_\_\_\_
- Medications \_\_\_\_\_

In compliance with Board of Trustees Rule 3359-60-04 (K), I understand that as a residence hall student I am required to obtain student major medical health and accident insurance available through the University of Akron or be able to present proof that I already have similar coverage that meets or exceeds requirements established by the university. Proof of similar coverage should be presented to Health Services.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Evacuation Information

In the event of an emergency where a building evacuation is necessary (such as a fire alarm), do you need physical assistance in evacuating? ☐ Yes ☐ No

If yes, what type of assistance: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_